

SPECIAL RECREATION PERMIT APPLICATION PROCEDURES

Bureau of Land Management
Las Vegas Field Office
(702) 515-5000

Permit Qualifications 43 CFR § 2932.11

(a) Except as provided in § 2932.12, you must obtain a Special Recreation Permit for: (1) Commercial use, including vending associated with recreational use; or (2) Competitive use. (b) If BLM determines that it is necessary, based on planning decisions, resource concerns, potential user conflicts, or public health and safety, we may require you to obtain a Special Recreation Permit for – (1) Recreation use of special areas; (2) Noncommercial, noncompetitive, organized group activities or events; or (3) Academic, educational, scientific, or research uses involve: (i) Means of access or activities normally associated with recreation; (ii) Use of areas where recreation use is allocated; or (iii) Use of special areas.

Application

Application forms may be obtained in person or by mail from the Bureau of Land Management (BLM), Las Vegas Field Office, 4701 N. Torrey Pines Dr., Las Vegas NV 89130-2301. Applications must include two 8370-1 application forms with original signatures, a supplemental description of proposed use, certificate of insurance, prepayment of fees, and a detailed map of the proposed location.

Permit Processing

Special Recreation Permit applications will not be accepted earlier than 1 year nor later than 180 days prior to the proposed use. Off-highway vehicle events applications must be filed according to the following schedule: June 30 – Deadline for applying for events between Jan. 1 and June 30 of the next calendar year; Dec. 30 – Deadline for applying for events between July 1 and Dec. 31 of the next calendar year.

Insurance

The applicant must obtain liability insurance naming the United States Government as additionally insured for the proposed activity. The certificate of insurance must state the following: ***“The United States Government, its Agencies, Representatives, and Authorized Right-of-Way Grantees are additionally insured.”*** The minimal amount of insurance required is \$100,000 for bodily injury for any one person, \$300,000 for any one occurrence, and \$10,000 for property damage for any one occurrence.

Other Licenses

The applicant must comply with laws and regulations of other federal, state, and local agencies that apply specifically to the area of use (i.e. TSA, business license, Clark County Health District permit).

Written Permission from Landowners & Agencies

The applicant must submit written permission to cross private land or other agency land, rights-of-way, state highways, and county roads affected by the proposed activity.

Map Requirements

All SRP applications must include a map of the proposed event/activity site. Maps must be submitted on a full 71/2-minute, 1:24,000 scale USGS quadrangle map. A photocopy of part of the quadrangle is not acceptable. In cases where the proposed event/activity would take place over a large enough area that it may require more than four quadrangle maps to annotate the activity then, a 1:100,000 scale land status map may be acceptable if exact course location is clearly depicted. Electronically produced GIS maps will be accepted provided the map includes topographical and township/range features. All maps must show: start/finish, spectator areas, pit areas, parking areas, check points, course monitor locations, road crossings that will be monitored, staging areas, campsites, fuel stops, road closures. SRP applications that are submitted without an acceptable map will be returned without further review. Applicants can re-submit their application with an acceptable map if the application is received by the BLM before the deadline.

Special Recreation Permit Fees 43 CFR § 2932.31(1)(e)(1)(2)(i, ii)

Fees are \$80 per SRP, or 3% of gross receipts, or \$4 per participant, whichever is the greater amount. Advance payment of \$80 is required prior to permit issuance. The \$80 prepayment will be applied to the SRP; however, it is non-refundable should the permit application be denied. Assigned/ reserved site fee is \$155. BLM may charge a fee for recovery of costs to the agency of analyses and permit processing instead of the Special Recreation Permit fee, if BLM needs more than 50 hours of staff time to process a Special Recreation Permit for commercial, competitive, or organized group/ event use in any one year, and We anticipate that permit fees on the fee schedule for that year will be less than the costs of processing the permit.

Permit Issuance 43 CFR § 2392.26 (a)-(g).

BLM has discretion over whether to issue a Special Recreation permit. We will base our decision on the following factors, to the extent that they are relevant: (a) Conformance with laws and land use plans; (b) Public safety (c) Conflicts with other uses (d) Resource protection (e) The public interest served (f) Whether in the past you complied with the terms of your permit or other authorization from BLM and other agencies, and (g) Such other information that BLM finds appropriate. **FILING AN APPLICATIONS DOES NOT GUARENTEE A PERMIT WILL BE ISSUED.**