

Southern Nevada Public Land Management Act ROUND 6 Nomination Package Requirements for Parks, Trails and Natural Areas Development

I. GENERAL REQUIREMENTS:

1. All nomination packages for Parks Trails and Natural Areas are to be submitted to Tami Sieckman, Project Specialist, Bureau of Land Management (BLM) Las Vegas Field Office (LVFO), Division of Land Sales & Acquisitions, 4701 N. Torrey Pines Drive, Las Vegas, Nevada 89130. Applicants are required to submit one (1) hard copy and one (1) electronic copy (3.5" disks or CDs); which will require the scanning of maps, photographs, and other documents, which were not originally created or obtained electronically. Text should be provided in MS Word "97" or higher; photographs & maps should be provided in .JPG format and the electronic version shall match the hard copy version. Nomination period begins 8/30/2004 and ends 11/22/2004.
2. Final submission of nominations should be coordinated with Clark County Department of Air Quality and Environmental Management. For further information contact Ron Gregory at (702) 455-3121.
3. Time permitting, nominators will be notified if their nomination package is incomplete and allowed a brief period to provide missing information.
4. Late submissions cannot be considered.
5. Incomplete nomination packages cannot be considered.
6. All nomination packages, including disks and CDs, become the property of the BLM LVFO Division of Land Sales & Acquisitions and will not be returned.
7. Please note significant changes to the Implementation Agreement regarding all project categories occur on the following pages: 35-42 and 55-62. Revised Cost Estimate sheets for each allowable expenditure category are on the SNPLMA website (www.nv.blm.gov/SNPLMA/agreement.asp). Appendix B-5 is to be utilized for the Parks Trails and Natural Areas project nomination cost estimate sheet, Appendix B-4 for PTNA land acquisition nominations, and is required to be submitted with all nomination packages.
8. **A more detailed cost summary sheet by category is included for your use, and can be submitted with all nomination packages.**
9. Please be advised that any nomination including purchase/lease of project equipment will require the following documentation for reimbursement (page 90 of Implementation Agreement): (a) identification of the equipment and its project function, (b) certify the percent utilized by the project, (c) certify that Federal agency rules and regulations are being followed in managing, maintaining, securing, and inventorying the equipment, and (d) as with all direct costs provide a receipt for lease payment(s) or copy of purchase receipt. The final project reimbursement request must specify the current value of the equipment and the basis for that value determination and relate the value to the amount requested for reimbursement. In the case of leased equipment, provide certification that the lease cost was less than outright purchase and certify that the lease has been terminated or the cost transferred to another funding source.

II. PARKS, TRAILS & NATURAL AREAS NOMINATION PACKAGE REQUIREMENTS

The Southern Nevada Public Land Management Act of 1998, Section 4 (e)(3)(A)(iv) allow for money from the special account to be expended for:

“ . . . development of parks, trails, and natural areas in Clark County, Nevada, pursuant to a cooperative agreement with a unit of local government.”

Eligibility

Parks, Trails, and Natural Areas projects may be nominated by a unit of local government (Clark County, the City of Las Vegas, the City of North Las Vegas, and the City of Henderson) as well as by a regional government entity (Southern Nevada Water Authority, the Regional Flood Control District, and the Clark County Sanitation District) providing the entity has entered into a Cooperative Agreement as specified in the Act.

Nomination packages for the development of parks, trails and natural areas MUST include the following:

- Project title, contact person/project manager, phone, and e-mail.
- A page-size map(s) (8-1/2" x 11") depicting the specific location of the project.
- Completed Appendix B-4 or B-5 Cost Estimate Sheet.
- Detailed Cost Summary Sheet – optional (attached).
- Nominations for acquisitions should include a Willing Seller letter, if applicable.
- A narrative addressing the following:
 1. A general description of the project.
 2. The approximate cost of the project.
 3. A description of operation and maintenance requirements and associated costs once the project is constructed and who will be responsible for these costs and requirements.
- A narrative providing answers to each of the following questions:
 1. Does this project provide or improve parks, trails, or natural areas to meet the demands and changing demographics of Southern Nevada residents and visitors? If yes, provide a short narrative, which describes any or all of the following factors:
 - The nature of the project
 - How the project meets an unfilled demand or deficiency for parks, trails, or natural areas
 - How the project provides educational opportunities
 2. Does this project protect the integrity of significant resource values, improve the quality of the environment, or protect open space resources? If yes, describe the following:

- Significance of cultural, historical, scientific, or open space resources
 - Nature of any threat to the resource values, urgency for action, and/or desired outcomes
3. Discuss the regional significance of the project and address the following factors:
- Is the park, trail, or natural area part of an approved federal or regional plan
 - Does the project provide connectivity to a previously approved SNPLMA project, a regional park, trail, or natural area, and/or federal lands
 - Describe any project coordination with adjacent jurisdictions
4. Describe any other considerations that contribute to the significance of the project, which may include the following factors:
- Number of funding partnerships and amount of money contributed to the project
 - Support of the State, other local governments, interested parties, and/or federal agencies
 - Other unique elements of the project not previously addressed

Nomination packages for the development of parks, trails and natural areas MAY include the following:

- Drawings of the projects.
- Letters or materials supporting cooperation in the funding of the activity.
- Any other materials that may convey meaningful information.

PROJECT COST ESTIMATE WORKSHEET BY CATEGORY

Professional Services

	Cost
A/E Design Fee	
Consultant Fees	
Direct Labor for Review of Contracted Reports/Analysis	
Environmental Assessment/Testing	
Inspection	
Permitting	
Project Management	
Remote Site Costs	
Soil Analysis/Geological Analysis	
Surveys	
Technical Reports	

Professional Services Sub Total:

Construction Cost Analysis	Quantity	Units	\$ / Sq. ft.	Cost
----------------------------	----------	-------	--------------	------

Asphalt/Concrete/Curbing				
Construction Costs, Site Power, etc.				
Construction Equipment				
Construction Materials				
Construction Supplies				
Fencing/Lighting				
Labor				
Landscaping & Irrigation				
Signage				
Site Benches, Tables, etc.				
Site Preparation/Grading				
Utilities Hook-up/Relocation				

Construction Sub Totals:

Building Costs	Quantity	Units	\$ / Sq. ft.	Cost
----------------	----------	-------	--------------	------

Asphalt Parking/Lighting				
Building Equipment				
Building Materials				
Building Supplies				
Fire/Sprinkler				
HVAC				
Labor				
Landscaping				
Permanent Furnishings/Fixtures				
Roof				
Signage				
Telecommunications				
Utilities				

Building Sub Totals:

Miscellaneous

	Cost
Bonding	
Contingency	
Contractors Fees	
Insurance	
Notices/Publishing Costs	
Security	
Transportation	
Travel	

Miscellaneous Sub Total:

	Quantity	Units	\$ / Sq. ft.	Cost
Cumulative Totals:				