

Appendix B-1

**SNPLMA LAND ACQUISITION PROPOSAL
ESTIMATED DIRECT COSTS**

Property Name: _____ Agency: _____ Date: _____
 Project #: _____ Priority #: _____
 Prepared by: _____ Phone: _____

Bureaus agree to furnish the necessary equipment, materials, facilities, services, personnel, and other costs except as specified below:

1. Land (purchase price not to exceed fair market value)	\$ _____	_____ %
2. Appraisal	\$ _____	_____ %
3. Land/Boundary Survey	\$ _____	_____ %
4. Environmental Site Assessment and NEPA	\$ _____	_____ %
5. Water Rights or Mineral Analysis (for Title Purposes)	\$ _____	_____ %
6. Mineral Potential Report (Prior approval required)	\$ _____	_____ %
7. Title Report, Escrow Fees, Misc. Closing Costs	\$ _____	_____ %
8. Recording Fees	\$ _____	_____ %
9. Pro-rata Share of any pre-paid property taxes or assessments	\$ _____	_____ %
10. Penalty Costs and Other Charges for prepayment of pre-existing recorded mortgage, deeds of trust or other security instrument that encumbers the real property	\$ _____	_____ %
11. Relocation Payments to Eligible Tenants	\$ _____	_____ %
12. Case Management Direct Labor or Contracted Labor Costs for: title records management; review of title documents (land, water, mineral, etc.) as well as legal description verification; preparation and review of appraisals, environmental and hazardous substance reports, water rights analyses, mineral rights analyses for title purposes, and surveys; and preparation of requests for preliminary and final title opinion, conveyance documents, and escrow closing instructions; payroll for agency personnel to procure and administer acquisition contracts (e.g., contracting officer and COR)	\$ _____	_____ %
13. Travel including per diem, when official travel status is required for agency personnel to perform case management (e.g., experts to review contracted appraisals, etc.)	\$ _____	_____ %
14. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out case management)	\$ _____	_____ %
15. Balance of 10% Contingency Funds	\$ _____	_____ %
TOTAL*:	\$ _____	_____ %

*Total dollar percentage may not exceed 110%; the approved amount plus a 10% contingency.

COMMENTS:

Appendix B-2

**FLTFA LAND ACQUISITION PROPOSAL
ESTIMATED DIRECT COSTS**

Parcel Name: _____ Agency: _____ Date: _____
 Prepared by: _____ Phone: _____

Bureaus agree to furnish the necessary equipment, materials, facilities, services, personnel, and other costs except as specified below:

1. Land (purchase price not to exceed fair market value)	\$ _____	_____ %
2. Appraisal	\$ _____	_____ %
3. Land Survey	\$ _____	_____ %
4. Environmental Site Assessment	\$ _____	_____ %
5. Title and Escrow Fees	\$ _____	_____ %
6. Recording Fees	\$ _____	_____ %
7. Pro-rata Share of any pre-paid property taxes or assessments	\$ _____	_____ %
8. Other Miscellaneous Closing Costs	\$ _____	_____ %
9. Penalty Costs and Other Charges for prepayment of pre-existing recorded mortgage, deeds of trust or other security instrument that encumbers the real property	\$ _____	_____ %
10. Relocation Payments to Eligible Tenants	\$ _____	_____ %
11. Balance of 10% Contingency Funds	\$ _____	_____ %
TOTAL*:	\$ _____	_____ %

*Total dollar percentage may not exceed 110%; the approved amount plus a 10% contingency.

COMMENTS: _____

Appendix B-3

CAPITAL IMPROVEMENT PROPOSAL ESTIMATED DIRECT COSTS & KEY MILESTONE DATES

Project Name: _____ Agency: _____
 Project #: _____ Priority #: _____
 Prepared by: _____ Phone: _____ Date: _____

Identify estimated costs of eligible reimbursement expenses:

<p>1. Planning, Environmental Compliance, & Preconstruction Engineering & Design* (pre-design sketches & conceptual drawings; environmental assessment and permitting, specialist surveys/reports for archaeology, wildlife, biology, etc.; architectural & engineering analysis, design, surveying, & field investigations; construction drawings, specifications, cost estimates, and engineering technical reports)</p>	\$ _____	_____	%
<p>2. Construction Contract Costs (including labor, supplies & materials, construction management, etc.; sampling/ testing; site restoration; and government furnished supplies and materials)</p>	\$ _____	_____	%
<p>3. Project Equipment</p>	\$ _____	_____	%
<p>4. Travel (including per diem where official travel status is required to carry out project, such as serve as COR, experts to review reports, etc.)</p>	\$ _____	_____	%
<p>5. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out project)</p>	\$ _____	_____	%
<p>6. Other Direct Costs (direct labor for agency personnel to do project procurements; COR; PI; agency personnel assigned as NEPA lead; agency personnel assigned to review contracted surveys, designs/drawings, reports, etc.; project manager and/or project supervisor; contracted costs for project manager and/or project supervisor)</p>	\$ _____	_____	%
<p>7. Federal Direct Labor (to perform project construction)</p>	\$ _____	_____	%
<p>8. Balance of 10% Contingency Funds</p>	\$ _____	_____	%
<p>TOTAL**:</p>	\$ _____	_____	%

Estimated Key Milestone Dates:

Environmental Decision Notice/FONSI Date: _____

Construction Contract Award Date (list for each contract): _____

Final Completion Date (mm/dd/yyyy – must be through reimbursement request submittal): _____

*Total not to exceed 27% of total project cost, even if Federal labor is used to perform this work.

**Total dollar percentage may not exceed 110%--the approved amount plus a 10% contingency.

COMMENTS: _____

Appendix B-4

**PARKS, TRAILS, AND NATURAL AREAS ACQUISITION PROPOSAL
(LAND AND INTERESTS IN LAND INCLUDING EASEMENT OR RIGHT OF WAY)
ESTIMATED DIRECT COSTS**

Project Name: _____ County/City: _____
 Project #: _____ Priority #: _____
 Prepared by: _____ Phone: _____ Date: _____

Local/regional governmental entity agrees to furnish the necessary equipment, materials, facilities, services, personnel and other costs except as specified below:

1. Purchase Price (not to exceed fair market value)	\$ _____	_____ %
2. Appraisal Costs (must be consistent with Uniform Appraisal Standards for Professional Appraisal Practices (USPAP) and Uniform Appraisal Standards for Federal acquisitions)	\$ _____	_____ %
3. Land Survey Costs	\$ _____	_____ %
4. Environmental Site Assessment and NEPA Costs	\$ _____	_____ %
5. Title and Escrow Fees	\$ _____	_____ %
6. Recording Fees	\$ _____	_____ %
7. Pro-rata Share of any pre-paid property taxes or assessments	\$ _____	_____ %
8. Other Miscellaneous Closing Costs	\$ _____	_____ %
9. Penalty Costs and Other Charges for prepayment of pre-existing recorded mortgage, deeds of trust or other security instrument that encumber the real property	\$ _____	_____ %
10. Relocation Payments to Eligible Tenants	\$ _____	_____ %
11. Case Management Direct Labor or Contracted Labor Costs for: title records management; review of title documents (land, water, mineral, etc.) as well as legal description verification; preparation and review of appraisals, environmental and hazardous substance reports, water rights analyses, mineral rights analyses for title purposes, and surveys; and preparation of requests for preliminary and final title opinion, conveyance documents, and escrow closing instructions; payroll for agency personnel to procure and administer acquisition contracts (e.g., contracting officer and COR)	\$ _____	_____ %
12. Travel including per diem, when official travel status is required for agency personnel to perform case management (e.g., experts to review contracted appraisals, etc.)	\$ _____	_____ %
13. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out case management)	\$ _____	_____ %
14. Balance of 10% Contingency Funds	\$ _____	_____ %
TOTAL*:	\$ _____	_____ %

*Total dollar percentage may not exceed 110%; the approved amount plus a 10% contingency.

COMMENTS: _____

Appendix B-5

**PARKS, TRAILS, AND NATURAL AREAS PROJECTS
ESTIMATED DIRECT COSTS & KEY MILESTONE DATES**

Project Name: _____ County/City: _____
 Project #: _____ Priority # _____
 Prepared by: _____ Phone: _____ Date: _____

Identify estimated costs of eligible reimbursement expenses:

1. Planning, Environmental Compliance, &

Preconstruction Engineering & Design* (pre-design sketches & conceptual drawings; environmental assessment and permitting, specialist surveys/reports for archaeology, wildlife, biology, etc.; architectural & engineering analysis, design, surveying, & field investigations; construction drawings, specifications, cost estimates, and engineering technical reports

\$ _____ %

2. Construction Contract Costs (including labor, supplies & materials, construction management, etc.; sampling/ testing; site restoration; and recipient-furnished supplies and materials)

\$ _____ %

3. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out project)

\$ _____ %

4. Other Direct Costs (direct labor for local/regional government personnel to do project procurements; COR; PI; personnel assigned as NEPA lead; personnel assigned to review contracted surveys, designs/drawings, reports, etc.; project manager and/or project supervisor; and contracted costs for project manager and/or project supervisor

\$ _____ %

5. Direct Labor (to perform project construction)

\$ _____ %

6. Balance of 10% Contingency Funds

\$ _____ %

TOTAL:** \$ _____ %

Estimated Key Milestone Dates:

- Environmental Decision Notice/FONSI Date: _____
- Construction Contract Award Date (list for each contract): _____
- Final Completion Date (mm/dd/yyyy – must be through reimbursement request submittal): _____

*Item #1 not to exceed 27% of total project cost, even if recipient labor is used to perform this work.

**Total dollar percentage may not exceed 110%; the approved amount plus a 10% contingency.

COMMENTS: _____

Appendix B-6

**DEVELOPMENT OF A MSHCP
ESTIMATED DIRECT COSTS & KEY MILESTONE DATES**

Name of MSHCP: _____

Project Name: _____ County/City: _____

Prepared by: _____ Phone: _____ Date: _____

Identify estimated costs of eligible reimbursement expenses:

4. Planning and Environmental Assessment

Costs (specialist surveys/reports including cultural resources, archaeology, wildlife, biology, environmental documentation, NEPA if required, etc.)

\$ _____ %

5. Direct Labor (Payroll) to Perform the Project

(if work not contracted)

\$ _____ %

6. Project Equipment

\$ _____ %

7. Travel (including per diem where official travel status required to carry out project, such as serve as COR, experts to review reports, etc.)

\$ _____ %

8. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out project)

\$ _____ %

9. Cost of Contracts, Grants and/or Agreements to Perform the Project

\$ _____ %

10. Other Direct Costs (direct labor for personnel to do project procurements; COR; PI; personnel assigned as NEPA lead; personnel assigned to review contracted surveys, designs/drawings, reports, etc.; project manager and/or project supervisor; and contracted costs for project manager and/or project supervisor)

\$ _____ %

11. Balance of 10% Contingency Funds

\$ _____ %

TOTAL*: \$ _____ %

Estimated Key Milestone Dates:

• Contract Award Date (list for each contract): _____

• Final Completion Date (mm/dd/yyyy – must be through reimbursement request submittal): _____

*Total dollar percentage may not exceed 110%; the approved amount plus a 10% contingency.

COMMENTS: _____

Appendix B-7

**CONSERVATION INITIATIVES
ESTIMATED DIRECT COSTS & KEY MILESTONE DATES**

Project Name: _____ County/City: _____
 Project #: _____ Priority # _____
 Prepared by: _____ Phone: _____ Date: _____

Identify estimated costs of eligible reimbursement expenses:

1. Planning and Environmental Assessment Costs (specialist surveys/reports including cultural resources, archaeology, wildlife, biology, environmental documentation, NEPA if required, etc.)	\$ _____	_____ %
2. Direct Labor (Payroll) to Perform the Project (including one dedicated lead/team member per agency)	\$ _____	_____ %
3. Project Equipment (including specialized equipment for resource protection officers)	\$ _____	_____ %
4. Travel (including per diem where official travel status required to carry out project, such as serve as COR, experts to review reports, etc.)	\$ _____	_____ %
5. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out project)	\$ _____	_____ %
6. Required Training for Resource Protection Positions Funded by the Project (e.g., tuition and required books, etc.)	\$ _____	_____ %
7. Cost of Contracts, Grants and/or Agreements to Perform the Project	\$ _____	_____ %
8. Other Direct Costs (direct labor for agency personnel to do project procurements; COR; PI; personnel assigned as NEPA lead; personnel assigned to review contracted surveys, designs/drawings, reports, etc.; project manager and/or project supervisor; and contracted costs for project manager and/or project supervisor if contracted separately)	\$ _____	_____ %
9. Balance of 10% Contingency Funds	\$ _____	_____ %
TOTAL*:	\$ _____	_____ %

Estimated Key Milestone Dates:

- Contract Award Date (list for each contract): _____
- Final Completion Date (mm/dd/yyyy – must be through reimbursement request submittal): _____

*Total dollar percentage may be as much as 110% of amount approved by Secretary due to the allowed 10% contingency figure. Updated information on costs or preliminary bids may result in a total amount that is lower than the amount approved by the Secretary and a percent less than 100%.

COMMENTS:

Appendix B-8

**LAKE TAHOE RESTORATION PROJECTS
ESTIMATED DIRECT COSTS & KEY MILESTONE DATES**

Project Name: _____ Agency: _____
 Prepared by: _____ Phone: _____ EIP #: _____
 SNPLMA Project #: _____

Identify estimated costs of eligible reimbursement expenses:

- | | | |
|--|----------|---------|
| <p>1. Planning, Environmental Assessment and Research Costs (specialist surveys, reports, monitoring, data collection, analysis, NEPA, etc.)</p> | \$ _____ | _____ % |
| <p>2. Direct Labor (Payroll) to Perform the Project</p> | \$ _____ | _____ % |
| <p>3. Project Equipment (tools, software, specialized equipment, etc.)</p> | \$ _____ | _____ % |
| <p>4. Travel (including per diem where official travel status required to carry out project, such as serve as COR, experts to review reports, etc.)</p> | \$ _____ | _____ % |
| <p>5. Official Vehicle Use (pro rata cost for use of Official Vehicles when required to carry out project)</p> | \$ _____ | _____ % |
| <p>6. Cost of Contracts, Grants and/or Agreements to Perform the Project</p> | \$ _____ | _____ % |
| <p>7. Other Direct Costs (direct labor for agency personnel to do project procurements; COR; PI; personnel assigned as NEPA lead; personnel assigned to review contracted surveys, designs/drawings, reports, etc.; project manager and/or project supervisor; and contracted costs for project manager and/or project supervisor if contracted separately)</p> | \$ _____ | _____ % |
| TOTAL*: | \$ _____ | _____ % |

Estimated Key Milestone Dates:

Milestones/Deliverables:	Date:
Final Completion Date:	

COMMENTS:
