

the project. When agencies elect to utilize multiple task orders for larger or multi-year projects, reimbursement will be made upon completion of the end product/deliverable identified in each task order. In no case shall the receiving agency initiate a payment (IPAC transaction) prior to receiving notification that the NSO Division of Support Services has approved the reimbursement package for payment.

Non-Completion of Projects With a Single Task Order. If, for some reason, a project funded under a single task order with full reimbursement to occur upon completion of the project cannot be completed, the individual agency must cover any expenditure from other funding sources. Projects that must be terminated due to circumstances outside the control of the agency may be eligible for partial or full reimbursement as determined by the SNPLMA Executive Committee. Such requests are to be coordinated with the USDA Forest Service .

Non-Completion of Projects with Multiple Task Orders. If, for some reason, a project funded under multiple task orders with reimbursement to occur at the completion of the deliverable identified in each task order cannot be completed, the following rules apply:

- If non-completion is without the fault or negligence of the recipient, as agreed to by the Agency and the BLM, all past payments made under previous task orders shall remain with the recipient as reimbursement for costs incurred.
- If the non-completion is due to the fault or negligence of the recipient, as agreed between the Agency and the BLM, all past payments made under previous task orders shall be repaid by the recipient to the SNPLMA Special Account.

## **VII. SPECIAL ACCOUNTS RESERVES (SAR)**

During each Round, the Secretary may be asked to approve a specific amount as a reserve for each special account. The primary purpose of the Special Accounts Reserves (SAR) is to fund unexpected shortfalls between estimated and actual costs for approved land acquisitions and projects. SAR funds may also be requested to respond to safety issues that pose an imminent threat and require immediate remediation, and respond to unique opportunities or unanticipated circumstances that require fast action. These SARs are expended as directed by the Executive Committee.

### **A. Requests to Cover Unexpected Shortfalls Between Estimated and Actual Costs**

SAR requests should be submitted to the BLM – Las Vegas Field Office Division of Land Sales and Acquisitions in writing. Requests should include an explanation of the circumstances leading to the shortfall, any efforts taken to minimize the shortfall or otherwise achieve cost savings, and the amount required to complete the acquisition or project as approved by the Secretary. The LSA Division will review the request and forward pertinent documentation to the Executive Committee for their consideration and decision.

## **B. Requests for Special Account Reserve Funds for a New Land Acquisition or Projects**

Funds from the Special Accounts Reserves (SAR) may also be requested to serve as a response to safety issues that pose an imminent threat and require immediate remediation, and respond to unique opportunities or unanticipated circumstances that require fast action. Such circumstances would result in a request for SAR funds to accomplish a new project or acquisition not included in the Secretary's approval

The Special Accounts Reserves are not meant to circumvent the normal nomination and approval process. Federal agencies and local and regional governmental entities should recognize that new acquisitions and projects funded from the Special Accounts Reserves will not have received the same kind of consultation, coordination and collaboration that occurs as a part of the normal nomination process. Thus, every attempt should be made to use the normal nomination process where possible.

Requests for funding of new projects or acquisitions from the SARs must include all the documentation required for a nomination of any type under the normal process. In addition, the request should include a cover letter which explains the special circumstances that warrant consideration for funding from the Special Account Reserve. Requests are to be submitted to the LSA Division. This office will coordinate the quick review of the SARs request by the pertinent Subgroup and the Partners Working Group. Requests that are recommended by the Working Group are then forwarded to the Executive Committee for approval. The Executive Committee will consider the political sensitivity of the request and may condition the approval with consultation or other requirements as they see fit.

## **VII. IMPLEMENTATION AGREEMENT MAINTENANCE**

This Implementation Agreement is expected to evolve during the life of the Acts. Maintenance of the Implementation Agreement is the responsibility of the Partners Working Group. The Land Sales & Acquisitions Division will prepare draft revisions based on processes put into place with the Executive Committee since the previous version was approved, LSA Division recommendations, Executive Committee decisions regarding changes in policy, comments and suggestions from Federal managers and SNPLMA Subgroup members, and Working Group recommendations. The LSA Division will distribute the draft revisions for review and comment by the subgroups and others involved in implementation of the Acts. A final draft approved by the Working Group will be submitted to the Executive Committee. All proposed changes must be approved by the Executive Committee before they take effect.